



## CHEM280: Undergraduate Teaching Practicum

### Contact Information

Instructor: Kristi Kincaid  
Office: DBH 342

Email: [kincaid@rice.edu](mailto:kincaid@rice.edu)  
Office Hours: by appointment

### Course Objectives and Learning Outcomes

This course is designed to provide undergraduate students with an opportunity to gain experience as a teaching assistant in a chemistry course. Specific duties will be determined by the instructor of the course for which the enrollee is a TA, but generally involves attendance of the course, holding office hours, and grading assignments. The course is variable credit, with each credit hour equivalent to approximately 3-4 hours of work per week. The course can be repeated for credit.

*Students in the course should gain proficiency in the following:*

- Effective teaching strategies
- Professional communication with both the teaching instructor and the students
- Methods for evaluating student performance and providing constructive feedback

### Exams and Papers

The student must complete a reflection assignment in Canvas every week. These reflections are intended to allow the student to assess their own performance and also to get feedback from the CHEM280 instructor in a neutral environment (outside the class that they TA for). Details on format, submission, and due dates can be found on Canvas.

### Grade Policies

The student's grade will be based on a recommendation from the faculty for whom they are a TA and the timely fulfillment of the weekly reflection assignments.

### Rice Honor Code

Students in this course are expected to uphold the honor code both as enrollees of CHEM280 and as TAs for their course. Any undergraduate TA with concerns or questions about the honor code as it relates specifically to being a TA is encouraged to contact the CHEM280 instructor or the faculty they are TA-ing for.

### Title IX Responsible Employee Notification.

Rice University cares about your wellbeing and safety. Rice encourages any student who has experienced an incident of harassment, pregnancy discrimination or gender discrimination or relationship, sexual, or other forms interpersonal violence to seek support through The SAFE Office. Students should be aware when seeking support on campus that most employees as the instructor/TA, are required by Title IX to disclose all incidents of non-consensual interpersonal behaviors to Title IX professionals on campus who can act to support that student and meet their needs. For more information, please visit [safe.rice.edu](http://safe.rice.edu) or email [titleixsupport@rice.edu](mailto:titleixsupport@rice.edu).

**Disability Resource Center**

If you have a documented disability or other condition that may affect academic performance you should: 1) make sure this documentation is on file with the Disability Resource Center (Allen Center, Room 111 / [adarice@rice.edu](mailto:adarice@rice.edu) / x5841) to determine the accommodations you need; and 2) talk with me to discuss your accommodation needs.

**Required Texts and Materials**

None

**Absence Policies**

N/A

**Syllabus Change Policy**

This syllabus is only a guide for the course and is subject to change with advanced notice.